

HERITAGE COMMISSION

DEPARTMENT: Community Development
150 N. Third Street, Burbank, CA 91502
(818) 238-5250

DIRECTOR: Patrick Prescott

STAFF LIAISON CONTACT: Xavier Thomas, xathomas@burbankca.gov

ESTABLISHED:	By Burbank Municipal Code §2-1-420
COMPOSITION:	The Heritage Commission shall consist of five (5) members with a demonstrated interest, competence, or knowledge in historic preservation. To the extent possible, at least 2 members should have professional backgrounds in a discipline related to historic preservation.
POWERS AND DUTIES OF THE COMMITTEE:	<p>Powers: The Commission shall serve as an advisory committee to the Council. The powers of the Commission shall be as follows: 1) Review all applications for approval of Designated Historic Resources and make a recommendation to the City Council for the approval, denial, or modification to the application; 2) Review the City's criteria for Designated Historic Resources and make recommendations to the City Council for changes to the designation criteria or procedures, as appropriate; 3) Review and make decisions on all applications for Permits to Alter Designated Historic Resources; 4) Review ongoing maintenance requirements for Designated Historic Resources; 5) Nominate historic resources for listing and/or designation at the state or federal level; 6) Review and make recommendations to the City Council on all regulations and policies related to historic preservation including but not limited to: General Plan amendments, Specific Plans, and Zoning Ordinance amendments; 7) Review and make recommendations on environmental documents for projects that have the potential to cause a significant adverse impact on Designated or Eligible Historic Resources; and 8) Perform any other functions as directed by the City Council.</p> <p>Duties: Provide oversight and direction to City staff in the following matters: 1) Maintain a list of Designated Historic Resources; 2) Maintain a list of Eligible Historic Resources; 3) Conduct surveys of Eligible Historic Resources; 4) Establish policies and programs that educate the community about Burbank's unique character and heritage; 5) Establish policies and programs for the recognition, protection, and use of eligible and designated historical resources; 6) Establish and promote preservation incentive programs to assist with the preservation and maintenance of historical resources, including but not limited to: rehabilitation loan programs, architectural consultation services, state and federal grant programs, or property tax abatement programs; and 7) Identify grants and other funding opportunities to assist with the identification, preservation, and maintenance of historical resources.</p>
TERM OF OFFICE:	Commission Members shall be appointed for a four-year term and the commencement of such terms shall be staggered.
MEETINGS:	Every first Thursday of the month at 5:30 p.m. Community Services Building Room 104 150 N. Third St., Burbank, CA 91502

MEMBERS

Karen Volpei-Gussow (Chair)

Marisa Di Domenico (Vice-Chair)

Donald Baldaseroni

Lisa Robertiello

Arthur M. Solis

DATE OF APPOINTMENT

05/20/2014

05/20/2014

07/12/2016

07/12/2016

05/20/2014

DATE TERM EXPIRES

07/31/2018

07/31/2018

07/31/2020

07/31/2020

07/31/2018